



# Appendix 1

## Iowa County Planning Committee and Meeting Documentation

The appendix for each jurisdiction includes information about the planning committee and meeting(s) held to discuss and determine the jurisdiction’s content in *the Iowa County Hazard Mitigation Plan 2015 – 2020*.

In this multi-jurisdictional planning process, a planning committee was established to ensure the final plan reflects local capabilities, conditions, and priorities in each community. The composition of planning committees throughout Iowa County varies due to type, size, and past planning efforts in each community. The members and meeting attendance for the planning committee is included in Table 1 to provide context for how final mitigation strategies were identified for each jurisdiction.

**Table 1:** Iowa County Planning Committee

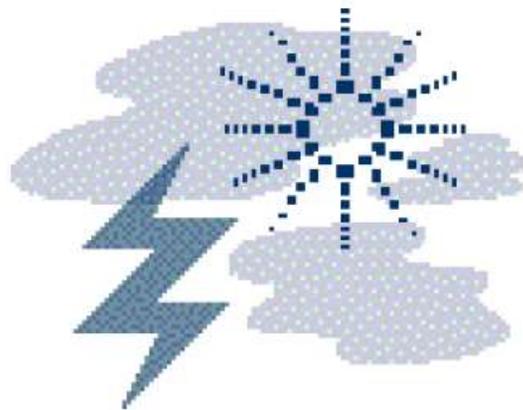
Name	Position/Organization	Meeting #1	Meeting #2	Meeting #3
Josh Humphrey	Iowa County EMA Coordinator	X	X	X
Jennifer Mein	Williamsburg City Clerk	X		
Kristen Miller	Iowa County Auditor	X		
Bill Belzer	Iowa County Engineer	X		
Sally Hall	Millersburg City Clerk and Iowa County E911 Dispatcher	X		X
Vicki Pope	Iowa County Supervisor	X		
Rick Zimmerman	Iowa County Transportation Director (Past Director)	X		
Michael Bode	Iowa County Conservation Director	X		
Rob Rotter	Iowa County Sheriff	X	X	X
Nick Amelon	Iowa County Engineer		X	X
Aaron Sandersfeld	Iowa County Transportation Director (Current Director)			X
Trista Schaffner	Iowa County Public Health Nurse Administrator			X

Meeting documentation is included in the following pages. Documentation includes public notice, agenda, meeting minutes, and sign-in sheet.

Public Meeting Notice

## Iowa County Multi-Jurisdictional Hazard Mitigation Plan

Unincorporated Iowa County Meeting #1



**Date:** Tuesday, May 6, 2013

**Time:** 6 PM

**Location:** Iowa County Sheriff's Office  
960 Franklyn Avenue  
Marengo, IA 52301

For more information, please contact Alicia Presto at the East Central Iowa Council of Governments by email at [alicia.presto@ecicog.org](mailto:alicia.presto@ecicog.org) or by phone at (319) 365-9941 ext. 121.

**Iowa County Multi-Jurisdictional Hazard Mitigation Plan**  
Unincorporated Iowa County Meeting #1

Date: May 6, 2014

Time: 6 PM

Location: Iowa County Sheriff's Office  
960 Franklyn Avenue  
Marengo, IA

**Meeting #1 Agenda**

1. Consultant and planning committee introduction (5 minutes)
2. Hazard mitigation planning overview and discussion (15 minutes)
3. Hazard risk assessment discussion (30 minutes)
4. Critical facilities and vulnerable populations discussion (15 minutes)
5. Planning goals discussion (10 minutes)
6. Preview of meeting #2 (5 minutes)

**More Information**

Alicia Presto, Planner  
East Central Iowa Council of Governments (ECICOG)  
(319) 365-9941 ext. 121  
[alicia.presto@ecicog.org](mailto:alicia.presto@ecicog.org)

## Meeting #1 Minutes

Date: May 6, 2014

Time: 6 PM – 7 PM

Location: Iowa County Sheriff's Office, 960 Franklyn Avenue, Marengo, IA

### 1. Consultant and planning committee introduction

The meeting began at 6 PM. The planning consultant from the East Central Iowa Council of Governments (ECICOG) introduced herself and explained that Iowa County has contracted with ECICOG to complete the county's hazard mitigation planning grant to develop a multi-jurisdictional hazard mitigation plan for the entire county. All meeting participants introduced themselves and identified their position/organization in the community. For a list of meeting participants, refer to the meeting sign-in sheet. All meeting participants are considered a member of the county's planning committee.

### 2. Hazard mitigation planning overview and discussion

The planning consultant explained the basic purpose and benefits of hazard mitigation planning. For reference, a brochure for the hazard mitigation funding was provided to the committee. The planning consultant highlighted the process for developing a multi-jurisdictional plan and including updated single jurisdiction plan from cities. The planning consultant answered questions from the committee about participating in a multi-jurisdictional plan.

### 3. Hazard risk assessment discussion

The planning consultant provided a preliminary hazard analysis and risk assessment using Iowa's 2013 criteria and several available sources of hazard data. Each hazard that can affect the county was discussed in the context of the assessment criteria, which includes probability, magnitude and severity, warning time, and duration. The planning committee discussed the appropriate priority level (1-High, 2-Medium, or 3-Low) for each hazard.

### 4. Critical facilities and vulnerable population discussion

The planning committee identified facilities that are critical to the community during and after a hazard event. The planning consultant recorded a list of facilities and explained that a map of facilities would be developed for the final summary of the county's hazard mitigation plan information. The planning committee also discussed the individuals and groups in the community that may be particularly vulnerable during a hazard event.

5. Planning goals discussion

The planning consultant provided example hazard mitigation goals for the planning committee to review. The planning committee adopted the example goals.

6. Preview of meeting #2

The planning consultant explained that the next meeting will involve reviewing the discussion at the current meeting and discussing the county's mitigation strategy.

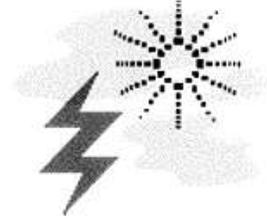
The meeting ended at 7 PM.

**Notes**

Meeting minutes were completed by Alicia Presto, the planning consultant, on Thursday, March 12, 2015.

# Iowa County Multi-Jurisdictional Hazard Mitigation Plan

## Unincorporated Iowa County Meeting #1



Date: May 6, 2014

Time: 6 PM

Location: Iowa County Sherriff's Office, 960 Franklyn Avenue, Marengo, IA

### Meeting Sign-In

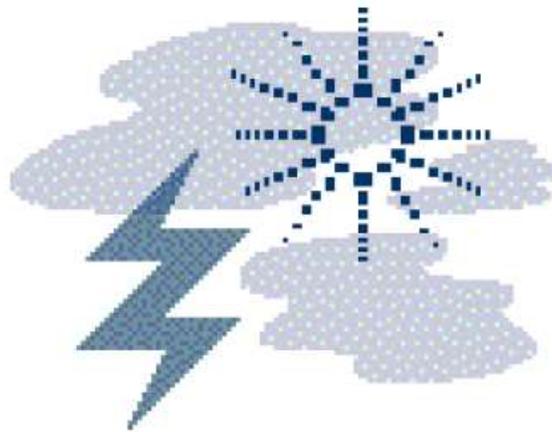
Name	Title/Organization	Phone or Email Contact	If a County employee, is this meeting held during your normal work hours?
Jennifer Meix	Clerk/Wheat	jmeix@windstream.net	No
Kristen Miller	Auditor IA Co	kmiller@co.iowa.ia.us	No
Bill Belzer	Co. EMER	wbelzer@co.iowa.ia.us	No
Sally Hall	Clerk/Millersburg	shall@iowaco-sheriff.org	No
Nicki Pope	IA Co Supervisor	popeii@netins.net	No
Brian Zimmerman	IA Co. Trans/Sec	ICOT@IowaTelecom.net	No
Michael Bode	Iowa County Conservation	mbode@co.iowa.ia.us	No
Josh Humphrey	Iowa County EMA	jhumphrey@iowaco-sheriff.org	No
Rob Rotter	Iowa Co. Sheriff	rrotter@iowaco-sheriff.org	No

Meeting Duration: ~~1 hour~~ 1 hour  
 Match: \$171.84

Public Meeting Notice

## **Iowa County Multi-Jurisdictional Hazard Mitigation Plan**

**{ Unincorporated Iowa County Meeting #2 }**



**Date:** Wednesday, August 6, 2013

**Time:** 6 PM

**Location:** Iowa County Sheriff's Office  
960 Franklyn Avenue  
Marengo, IA 52301

For more information, please contact Alicia Presto at the East Central Iowa Council of Governments by email at [alicia.presto@ecicog.org](mailto:alicia.presto@ecicog.org) or by phone at (319) 365-9941 ext. 121.

## Iowa County Multi-Jurisdictional Hazard Mitigation Plan Unincorporated Iowa County Meeting #2

Date: August 6, 2014  
Time: 6 PM  
Location: Iowa County Sheriff's Office  
960 Franklyn Avenue  
Marengo, IA

### Meeting #1 Agenda

1. Consultant and planning committee introduction (5 minutes)
2. Hazard mitigation planning overview and discussion (5 minutes)
3. Hazard risk assessment review (5 minutes)
4. Critical facilities and vulnerable populations review (5 minutes)
5. Planning goals review (5 minutes)
6. Mitigation strategy and action plan discussion (30 – 60 minutes)
7. Preview of meeting #3 (5 minutes)

### More Information

Alicia Presto, Planner  
East Central Iowa Council of Governments (ECICOG)  
(319) 365-9941 ext. 121  
[alicia.presto@ecicog.org](mailto:alicia.presto@ecicog.org)

## Meeting #2 Minutes

Date: August 6, 2014

Time: 6 PM – 7 PM

Location: Iowa County Sheriff's Office, 960 Franklyn Avenue, Marengo, IA

1. Consultant and planning committee introduction

The meeting began at 6 PM. The planning consultant from the East Central Iowa Council of Governments (ECICOG) introduced herself and explained that Iowa County has contracted with ECICOG to complete the county's hazard mitigation planning grant to develop a multi-jurisdictional hazard mitigation plan for the entire county. All meeting participants introduced themselves and identified their position/organization in the community. For a list of meeting participants, refer to the meeting sign-in sheet. All meeting participants are considered a member of the county's planning committee.

2. Hazard mitigation planning overview and discussion

The planning consultant reviewed the basic purpose and benefits of hazard mitigation planning.

3. Hazard risk assessment review

The planning consultant provided the hazard analysis and risk assessment from the previous meeting for the planning committee to review. The priority level for each hazard that can affect the county was reviewed and discussed.

4. Critical facilities and vulnerable population review

The planning committee reviewed the critical facilities that were identified at the previous meeting. The planning committee also reviewed the individuals and groups in the community that may be particularly vulnerable during a hazard event.

5. Planning goals review

The planning committee reviewed the goals that were adopted at the previous meeting.

6. Mitigation strategy and action plan discussion

For each hazard that can affect the county, the planning committee discussed current resources operations and proposed hazard mitigation actions. The potential lead agency, partners, benefit, cost, and potential funding source were discussed for each action.

Based on this discussion, the planning committee identified a priority level for each proposed mitigation action (1-High, 2-Medium, or 3-Low), which determines the anticipated time line for completion.

7. Preview of meeting #3

The planning consultant explained that the next meeting will involve reviewing the discussion at the current meeting and discussing the county's mitigation strategy.

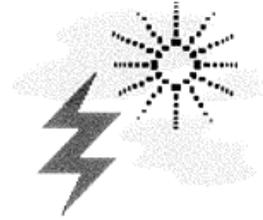
The meeting ended at 7 PM.

**Notes**

Meeting minutes were completed by Alicia Presto, the planning consultant, on Thursday, March 12, 2015.

# Iowa County Multi-Jurisdictional Hazard Mitigation Plan

## Unincorporated Iowa County Meeting #2



Date: August 6, 2014

Time: 6 PM

Location: Iowa County Sheriff's Office, 960 Franklyn Avenue, Marengo, IA

### Meeting Sign-In

Name	Title/Organization	Phone or Email Contact	If a County employee, is this meeting held during your normal work hours?
Brydunphy	EMA	319-642-3151	No
Mike Bale	Director, Conservation	319 325-9342	No
Rob Rotter	Iowa Co. S.D.	319-642-7307	No
Nick Amelon	Engineers Office	319-642-3721	No
Aaron Sanders	Ia Co. Transportation	319-642-7615	No

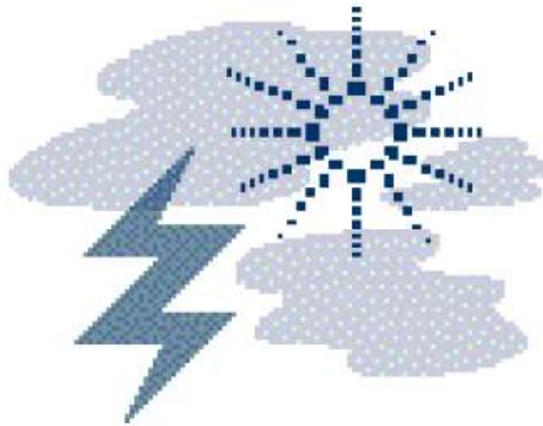
Meeting Duration: 1 hour

Match # 85.92

Public Meeting Notice

## Iowa County Multi-Jurisdictional Hazard Mitigation Plan

Unincorporated Iowa County Meeting #3



**Date:** Wednesday, October 29, 2014

**Time:** 6 PM

**Location:** Iowa County Sheriff's Office  
960 Franklyn Avenue  
Marengo, IA 52301

For more information, please contact Alicia Presto at the East Central Iowa Council of Governments by email at [alicia.presto@ecicog.org](mailto:alicia.presto@ecicog.org) or by phone at (319) 365-9941 ext. 121.

## Iowa County Multi-Jurisdictional Hazard Mitigation Plan Unincorporated Iowa County Meeting #3

Date: October 29, 2014

Time: 6 PM

Location: Iowa County Sheriff's Office  
960 Franklyn Avenue  
Marengo, IA

### Meeting #3 Agenda

1. Consultant and planning committee introduction (5 minutes)
2. Hazard mitigation planning overview and discussion (5 minutes)
3. Hazard risk assessment review (5 minutes)
4. Critical facilities and vulnerable populations review (5 minutes)
5. Planning goals review (5 minutes)
6. Mitigation strategy and action plan discussion (30 - 60 minutes)
7. Discuss next steps (5 minutes)

### More Information

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East Central Iowa Council of Governments (ECICOG)  
(319) 365-9941 ext. 121  
[alicia.presto@ecicog.org](mailto:alicia.presto@ecicog.org)

## Meeting #3 Minutes

Date: October 29, 2014

Time: 6 PM – 7 PM

Location: Iowa County Sheriff's Office, 960 Franklyn Avenue, Marengo, IA

1. Consultant and planning committee introduction

The meeting began at 6 PM. The planning consultant from the East Central Iowa Council of Governments (ECICOG) introduced herself and explained that Iowa County has contracted with ECICOG to complete the county's hazard mitigation planning grant to develop a multi-jurisdictional hazard mitigation plan for the entire county. All meeting participants introduced themselves and identified their position/organization in the community. For a list of meeting participants, refer to the meeting sign-in sheet. All meeting participants are considered a member of the county's planning committee.

2. Hazard mitigation planning overview and discussion

The planning consultant reviewed the basic purpose and benefits of hazard mitigation planning.

3. Hazard risk assessment review

The planning consultant provided the hazard analysis and risk assessment from the previous meeting for the planning committee to review. The priority level for each hazard that can affect the county was reviewed and discussed.

4. Critical facilities and vulnerable population review

The planning committee reviewed the critical facilities that were identified at the previous meeting. The planning committee also reviewed the individuals and groups in the community that may be particularly vulnerable during a hazard event.

5. Planning goals review

The planning committee reviewed the goals that were adopted at the previous meeting.

6. Mitigation strategy and action plan discussion

For each hazard that can affect the county, the planning committee discussed current resources operations and proposed hazard mitigation actions. The potential lead agency, partners, benefit, cost, and potential funding source were discussed for each action.

Based on this discussion, the planning committee identified a priority level for each proposed mitigation action (1-High, 2-Medium, or 3-Low), which determines the anticipated time line for completion.

The planning committee discussed the best method and time for reviewing the hazard mitigation after it is approved. The planning committee decided to independently review the plan annually in November.

7. Discuss next steps

The planning consultant explained that a draft summary of the county's information will be provided to the planning committee to review and provide comments to the consultant. The planning consultant will revise, as needed. A full draft of the plan will be available for public comment in May 2015 on the ECICOG website. The consultant will send information to the County when the plan is available. The plan draft will also be submitted for FEMA review in May 2015.

Once the plan is approved, the planning consultant will contact the County and provide instructions when the plan needs to be adopted. The plan development process is expected to be complete in July 2015.

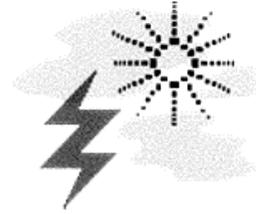
The meeting ended at 7 PM.

**Notes**

Meeting minutes were completed by Alicia Presto, the planning consultant, on Thursday, March 12, 2015.

# Iowa County Multi-Jurisdictional Hazard Mitigation Plan

## Unincorporated Iowa County Meeting #3



Date: October 29, 2014  
 Time: 6 PM  
 Location: Iowa County Sheriff's Office, 960 Franklyn Avenue, Marengo, IA

### Meeting Sign-In

Name	Title/Organization	Phone or Email Contact	If a County employee, is this meeting held during your normal work hours?
Nick Amelon	County Engineer	namelon@co.iowa.ia.us	No
Rob Rotter	Iowa Co. Sheriff	rotter@iowacosherriff.org	No
Trista Schaffner	Iowa Co. Health Dept.	tschaffner@phn.iowa.us	No
Sully Hall	Iowa County E911	shall@iowacosherriff.org	No
Jose Anguiano	Iowa Co EMT		No

Meeting Duration: 1 hour

Match: \$85.92