



Appendix 4

Millersburg Planning Committee and Meeting Documentation

In this multi-jurisdictional planning process, a planning committee was established to ensure the final plan reflects local capabilities, conditions, and priorities in each community. The composition of planning committees throughout Iowa County varies due to type, size, and past planning efforts in each community. The members and meeting attendance for the planning committee is included in Table 1 to provide context for how final mitigation strategies were identified for each jurisdiction.

Table 1: Millersburg Planning Committee

Name	Position/Organization
Sally Hall	Primary Contact City Clerk
Bill Montross	Mayor/Resident
Mary Husband	Quick Responders Member
Alan Husband	Quick Responders Member
Josh Humphrey	Iowa County Emergency Management Coordinator
Mick Lortz	Resident
Melvin Straka	Resident
Ron Maschmann	Resident
Sherrie Maschmann	Resident
Bill Taylor	Resident
Clifford Grimm	Resident
Ron Ki...ler	Resident
Beverly Montross	Resident
Phyllis Ki..ler	Resident
Evelyn Cover	Resident
Judy Wilhite	Resident
Mary Ellen De Mar	Resident
Heather Humphrey	Resident
Betty Husband	Resident
Lana James	Resident
Roberta Voelkel	Resident
Shelly Gerard	Resident
Twila Gerard	Resident
Christine Koehn	Resident
Kevin Koehn	Resident
Earle Hall	Resident
Nancy Swam	Resident
Myron Bohm	Resident
Eunice Holderness	Resident

Table 16 Continued: Millersburg Planning Committee

Name	Position/Organization
Donna Plummer	Resident
Vivian Clah	Resident
Richard Fry	Resident
Regina Montross	Resident
Leroy Gop	Rural Resident
Alana Meyer	Rural Resident
Phyllis Sauter	Rural Resident

Meeting documentation is included in the following pages. Documentation includes public notice, agenda, meeting minutes, and sign-in sheet.

Public Meeting Notice

Iowa County Multi-Jurisdictional Hazard Mitigation Plan

City of Millersburg Meeting

Date

Monday, February 9, 2015

Time

6:00 pm

Location

City Hall
461 Washington Street
Millersburg, IA 52308



For more information, please contact Alicia Presto at the East Central Iowa Council of Governments by email at alicia.presto@ecicog.org or by phone at 319-365-9941 ext. 121.

ECICOG
EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

Iowa County Multi-Jurisdictional Hazard Mitigation Plan

City of Millersburg Meeting

Agenda

1. Consultant and planning committee introduction (5 minutes)
2. Hazard mitigation planning overview and discussion (10 minutes)
3. Review and discuss hazard risk assessment (20 minutes)
4. Review and discuss critical facilities and vulnerable populations (5 minutes)
5. Review and discuss plan goals (10 minutes)
6. Review and discuss operations and resources (10 minutes)
7. Review and discuss mitigation strategy and action plan (20 minutes)
8. Discuss plan maintenance and review (5 minutes)
9. Discuss next steps in plan development process (5 minutes)

Date

February 9, 2015

Time

6:00 PM

Location

City Hall
461 Washington Street
Millersburg, IA



More Information

Alicia Presto, Planner
East Central Iowa Council of Governments
(319) 365-9941 ext. 121
alicia.presto@ecicog.org



Meeting Minutes

Date: February 9, 2015

Time: 6 PM – 8 PM

Location: City Hall, 461 Washington Street, Millersburg, IA

1. Consultant and planning committee introduction

The meeting began at 6 PM. The planning consultant from the East Central Iowa Council of Governments (ECICOG) introduced herself and explained that Iowa County has contracted with ECICOG to complete the county's hazard mitigation planning grant to develop a multi-jurisdictional hazard mitigation plan for the entire county. All meeting participants introduced themselves and identified their position/organization in the community. For a list of meeting participants, refer to the meeting sign-in sheet. All meeting participants are considered a member of the City's planning committee.

2. Hazard mitigation planning overview and discussion

The planning consultant explained the basic purpose and benefits of hazard mitigation planning. For reference, a brochure for the hazard mitigation funding was provided to the committee. The planning consultant highlighted the process for updating a hazard mitigation plan, and explained that the city will be incorporated into a countywide plan. The planning consultant answered questions from the committee about participating in a multi-jurisdictional plan.

3. Review and discuss hazard risk assessment

The planning consultant provided the hazard analysis and risk assessment from the City's existing hazard mitigation plan (converted to Iowa's 2013 criteria) and the same analysis completed at the countywide, multi-jurisdictional level for the planning committee to directly compare. Each hazard that can affect the county was discussed in the context of the assessment criteria, which includes probability, magnitude and severity, warning time, and duration. The planning committee discussed the appropriate priority level (1-High, 2-Medium, or 3-Low) for each hazard.

4. Review and discuss critical facilities and vulnerable populations

The planning committee identified facilities that are critical to the community during and after a hazard event. The planning consultant provided a list of critical facilities from the existing plan to use as a reference. To update the plan, the planning consultant recorded a list of facilities and explained that a map of facilities would be developed for the final summary of the City's hazard mitigation plan information. The planning committee also discussed the individuals and groups in the community that may be particularly vulnerable during a hazard event.

5. Review and discuss plan goals

The planning consultant provided example hazard mitigation goals for the planning committee to review. The goals in the City's existing plan were also reviewed to provide context. The planning committee adopted the example goals.

6. Review and discuss operations and resources

The planning committee discussed City operations and resources in order to account for all sustained mitigation actions.

7. Review and discuss mitigation strategy and action plan

The planning consultant explained that proposed mitigation actions are new projects or activities that are beyond current City operations. The planning committee identified proposed mitigation actions and the potential lead agency, partners, benefit, cost, and potential funding source were discussed for each action. Based on this discussion, the planning committee identified a priority level for each proposed mitigation action (1-High, 2-Medium, or 3-Low), which determines the anticipated time line for completion.

The planning consultant provided the action plan from the city's existing hazard mitigation plan to review. The action plan was updated and new mitigation actions were added to the City's mitigation strategy. The planning committee will be able to review the final mitigation strategy and action plan in the City's summary.

8. Discuss plan maintenance and review

The planning committee discussed the best method and time for reviewing the hazard mitigation after it is approved. The planning committee decided to independently review the plan annually in January.

9. Discuss next steps in plan development process

The planning consultant explained that a draft summary of the City's information will be provided to the planning committee to review and provide comments to the consultant. The planning consultant will revise, as needed. A full draft of the plan will be available for public comment in May 2015 on the ECICOG website. The consultant will send information to the City when the plan is available. The plan draft will also be submitted for FEMA review in May 2015.

Once the plan is approved, the planning consultant will contact the City and provide instructions when the plan needs to be adopted. The plan development process is expected to be complete in July 2015.

The meeting ended at 8 PM.

Notes

Meeting minutes were completed by Alicia Presto, the planning consultant, on Thursday, April 9, 2015.

Iowa County

Multi-Jurisdictional Hazard Mitigation Plan

City of Millersburg Meeting

Date: February 9, 2015

Time: 6:00 PM

Location: City Hall, 461 Washington Street, Millersburg, Iowa

Meeting Sign-In

Name	Organization	Phone or Email	Are you compensated for participating?
Mary Husband	QRS	amhusband@netins.net	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Alan Husband	QRS	amhusband@netins.net	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Sally Hall	City of Millersburg	shall@iowacosheriff.org	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Loren Hall	Millersburg Fire	319-655-7981	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Mick Lortz	Resident	319-655-8141	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Mick Gorsch	City of Millersburg	319-655-7919	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Melvin Straka	Resident	319-202-4973	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Bill Montross	city-Mayor	319-655-8363	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Vicki Pope	Ia Co Supervisor	319-655-7633	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Luoy Pope	Farmer	319-655-7633	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Est. Hames	Iowa County EMA		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Alana R. Meyer	rural resident	641-595-3192	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Phyllis Sauter	rural resident	319-655-7678	Yes <input type="checkbox"/> No <input type="checkbox"/>
Pope Maschmann	Resident	319-655-7050	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Shirley Maschmann	Resident	" "	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Meeting Duration: 2 hours Match: \$ ~~0.00~~ 2,176.64

Bill Taylor

NO

	Phone	
Clifford Grimm	319-929-9940	NO
Deey Hoff	314-655-8534	
Ron Kimpler	319-655-8318	NO
Genevieve Montross	319-655-7142	NO
Phyllis Kimpler	319-655-8318	NO
Evelyn Cover	319-655-7703	NO
Queddy Wilhite	319-655-8321	NO
Kenneth Wilhite	319-655-8321	NO
Mary Ellen DeMar	319-655-7166	NO
Heather Humphrey	319-430-4257	NO
Betty Husband	319-655-7430	NO
Lana James	319-655-7868	NO
Robert a Voelkel	(319) 655-8511	NO
Shelly Gerard	319-210-7103	NO
Dwila Gerard	319-655-7733	NO
Christine Kohn	319-655-8251	NO
Kevin Kohn	319-655-8251	NO
Carl L Hall	319-655-7251	NO
Nancy L Luker	319-655-7251	NO
Myron Boken	319-655-8351	NO
Eunice Hollmann	319-655-8351	NO
Vivian Clark	319-655-7475	NO
Wanda Plummer	319-655-8417	NO
Richard Fry	319-655-8417	NO
Regina Montross	319-655-8363	NO