

Request for Proposals Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan for the Eastern Iowa Tri-Region SS4A Project

Eastern Iowa Tri-Region SS4A Project partners include:

East Central Iowa Council of Governments (ECICOG) – Cedar Rapids, Iowa
Region 6 Resource Partners – Marshalltown, Iowa
Upper Explorerland Regional Planning Commission- Decorah, Iowa

Proposals due by 11:00 AM CST on Wednesday, October 8, 2025

PDF emailed or delivered by USB to the contact below:

Issued on September 15, 2025

Mary Rump, Transportation Director
East Central Iowa Council of Governments (ECICOG)
700 16th Street NE, Suite 301, Cedar Rapids, Iowa 52402
mary.rump@ecicog.org

REQUEST FOR PROPOSALS

The East Central Iowa Council of Governments (ECICOG) has been designated by the Iowa Department of Transportation as the Regional Planning Affiliation (RPA) for Benton, Cedar, Iowa, Johnson, Jones, Linn, and Washington Counties. ECICOG is requesting proposals from qualified consultants to complete the Eastern Iowa Tri-Region SS4A Project, a Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan (CSAP) for the cities in the seven-county region, as well as the cities within the following two partnering agency regions: Region 6 Resource Partners (serving Hardin, Marshall, Poweshiek, and Tama Counties), and Upper Explorerland Regional Planning Commission (serving Allamakee, Clayton, Fayette, Howard, and Winneshiek Counties). See Exhibit C for a list of the cities involved.

Consultants may ask for clarifications of the RFP by submitting written questions to mary.rump@ecicog.org. Questions regarding this RFP must be submitted no later than 11:00 AM CST on October 1, 2025. ECICOG reserves the right to decline a response to any question if, in ECICOG's assessment, the information cannot be obtained and shared with all potential firms in a timely manner. All questions and responses will be posted on the ECICOG website at <https://ecicog.org/rpa10> by 4:00 PM CST on October 3, 2025.

The most qualified consultant teams may be invited to interview in-person, virtually, or in a hybrid format. After evaluation of all submitted proposals, consultant interviews, and selection of a firm, ECICOG shall enter negotiations with the top ranked firm. ECICOG reserves the right to reject any or all submittals. This project is funded, in part, with a Safe Streets and Roads for All (SS4A) Action Plan Grant and has a not-to-exceed budget of \$180,000. The local match is being provided by the Iowa DOT Traffic and Safety Bureau.

All proposals received by 11:00 AM CST on Wednesday, October 8, 2025, at ECICOG's office will be given equal consideration. No disadvantaged business enterprise (DBE) goal is set but DBE participation is highly recommended. Minority, women-owned, and disadvantaged business enterprises are encouraged to apply. The full length of the proposal should not exceed 30 pages, including any supporting material, charts, or tables. Please limit the proposal without supporting material to five (5) pages.

A PDF of the proposal must be emailed or delivered by USB to the contact below:

Mary Rump, Transportation Director

700 16th Street NE, Suite 301

Cedar Rapids, Iowa 52402

mary.rump@ecicog.org

Once submitted, the proposals will become the property of ECICOG.

Firms submitting proposals must be an Equal Opportunity Employer, as defined in the Civil Rights Act of 1964 and in Iowa Executive Order Number 34.

I. About Us

As a designated RPAs and/or councils of governments ECICOG, Region 6 Resource Partners, and Upper Explorerland RPC are responsible for maintaining a continuous, cooperative, and comprehensive transportation planning processes. More information about the organizations can be found at <https://ecicog.org>, <https://region6resources.org>, and <https://uerpc.org>.

II. Purpose of Request

ECICOG and its partnering agencies are Iowa-designated Regional Planning Affiliations (RPAs). In this role, these agencies prepare a variety of transportation plans and programs, including a regional long-range transportation. In addition, the agencies administer approximately \$10 million in federal funds annually for transportation projects in the region, including roads, bridges, trails, and transit.

ECICOG was awarded a United States Department of Transportation Safe Streets and Roads for All (SS4A) grant in January 2024, to create a federally qualifying Safety Action Plan encompassing the cities in the ECICOG, Region 6, and Upper Explorerland regions (see Exhibit C for a list of participating cities). The SS4A is a discretionary program established under the Infrastructure Investment and Jobs Act, often referred to as the Bipartisan Infrastructure Law. The intent of this financial assistance is to find initiatives that reduce traffic fatalities and serious injuries. The initiative adheres to the “Vision Zero” model, which asserts that any number of fatalities on our nation’s roadways is unacceptable.

Action Plans are comprehensive safety plans aimed at reducing and eliminating serious injury and fatal crashes affecting all roadway users. They use data analysis to characterize roadway safety problems and strengthen a community’s approach through projects and strategies that address the most significant safety risks.

The SS4A grant program is guided by the Safe Systems Approach, which involves a paradigm shift to improve safety culture, increase collaboration across all safety stakeholders, and refocus transportation system design and operation on

anticipating human mistakes and lessening impact forces to reduce crash severity and save lives.

Once complete, the Plan should allow ECICOG, its partnering agencies, and/or the cities participating in the plan to apply for implementation discretionary grant funds through the SS4A initiative, along with other federal, state, and local funding opportunities. The Plan must be purposed towards increasing the success of securing SS4A Implementation Grant funding.

III. *Project Narrative*

The Eastern Iowa Tri-Region partners understand our shared responsibility in eliminating fatal and serious injury crashes for all roadway users. We are committed to a holistic approach in how we think about transportation safety and how we prioritize investments across the entire transportation system so that we can build a safer and better system for all users and all modes of transportation. Through expanded collaboration with regional stakeholders and community members, as well as guidance from FHWA's Safe System approach and SS4A's Action Plan Components, the partners will develop a Comprehensive Safety Action Plan that is founded upon the following:

- Stakeholder and public engagement plan, with a strong emphasis on outreach to historically underserved and vulnerable populations.
- Data collection and review, including a summary of existing programs, policies, and studies.
- Identification, evaluation, and prioritization of high-risk vehicular, pedestrian, and bicycling corridors and locations, along with potential physical safety countermeasures, guided by the Safe Systems Approach, to improve safety within those identified areas.
- Project concept reports including conceptual design and cost estimates that prepare the partners and involved cities for future SS4A Implementation Grant funding opportunities and/or other implementation resources. This shall include a summary of the scope of work, an estimate of the typical cost for the type of work, and any situation(s) unique to each project.
- Recommended improvements to existing regional and/or local policies and practices related to roadway safety with a strong focus on the Safe Systems Approach.
- Transportation accessibility review, including an assessment of connectivity, environment, health, engagement, and effectiveness, and how transportation

systems affect and/or influence the safety and mobility for people of all ages and abilities.

IV. Scope of Work and Performance Tasks

ECICOG, in cooperation with the Eastern Iowa Tri-Region partner, is seeking a consultant that can develop visionary, innovative, and collaborative Comprehensive Safety Action Plans that examine key transportation safety issues related to **physical infrastructure and street design**, and proposes specific infrastructure design strategies and site- or facility-type-specific recommendations of physical countermeasure that will ensure a reduction of fatal and serious crashes for all road users, including bicyclists and pedestrians; while non-infrastructure countermeasures that focus on driver behavior, enforcement, education, etc. are certainly important, this planning effort is primarily concerned with strategies and recommendations related to physical infrastructure and locations, as well as local policy changes that may foster such safety improvements. In addition to utilizing available crash data, the consultant should use the safe-systems approach to proactively identify sites with dangerous crash potential, regardless of whether a fatal or serious-injury crash has occurred there yet. The final Plan must be able to meet the requirements identified in the U.S. DOT's SS4A Self Certification Eligibility Worksheet (reference Exhibit D).

Outlined below is a scope of work that will guide the development of the Comprehensive Safety Action Plans. ECICOG has included the following scope of work to provide interested consultants insight into project intent, context, coordination, responsibilities, and other elements to help facilitate proposal development.

This outline is not necessarily all-inclusive, and the consultant may include in the proposal any additional performance tasks that will integrate innovative approaches to successfully complete the Plans. At a minimum, the consultant shall be expected to establish detailed outlines, analyses, assessments, and recommendations for the following tasks:

- Project Structure and Work Plan
- Project Management and Coordination
- Stakeholder and Public Engagement Programs
- Data Collection and Review
- Safety Analysis

- Transportation Accessibility Review
- Implementation Matrix (including prioritization framework and cost estimates)
- Draft and Final Plan
- Executive Summary/Fact Sheet
- Deliverables

Within the tasks outlined above, the consultant should answer the following questions:

- How do you plan to approach this work?
- What tasks do you suggest performing?
- What is your firm's relevant experience?
- What is your firm's experience in assessing bicycle and pedestrian safety?
- What is your firm's experience assessing multimodal transportation safety within town and neighborhood settings, as opposed to rural or highway settings?
- Who are the people who will conduct this work and what is their experience and expertise?
- What is your proposed time schedule?

V. Anticipated Implementation Schedule

a. Consultant Selection

Advertise for Request for Proposals	9/15/2025
Deadline for RFP Clarifications/Questions (by 11:00 AM CST)	10/1/2025
Due Date for Proposal Submittals (by 11:00 AM CST)	10/8/2025
Review Proposals/Identify Finalists	Week of 10/13/2025
Interview Finalists (as needed)	Week of 10/20/2025
ECICOG Board Approval/Consultant Notice	10/30/2025
Contract Negotiations/Signed Contract	Week of 11/3/2025
Notice to Proceed	Week of 12/1/2025

b. Project Development (Major Milestones)

Project Start-Up	December 2025
Planned Draft Action Plan Completion	April 2026
Final Action Plan Completion	May 2026
Planning Action Plan Adoption (ECICOG, Region 6 Resource Partners, UpperExplorerland RPC)	June 2026
Final Invoices Received	July 2026

VI. *Evaluation and Selection Process*

ECICOG and the Eastern Iowa Tri-Region partners will establish a selection committee to select a consultant. The selection committee will include representatives from ECICOG, Region 6 Resource Partners, and Upper Explorerland RPC. The consultant selection process will be administered under the following criteria:

- | | |
|--------|---|
| 10 pts | The consultant's related experience with similar projects, including the consultant's ability, familiarity, and involvement in handling similar types of activities |
| 35 pts | Specific qualifications of the consultant's project manager and key staff's experience related to the development of similar studies |
| 30 pts | The consultant's understanding of the project scope and knowledge of local/regional issues related to the study |
| 10 pts | The consultant's project understanding, proposed project approach and methodology, project work plan, project management techniques, and budget |
| 15 pts | The consultant's proposed approach and methodology for stakeholder and public engagement |

The selection committee may elect to ask for more information from the top candidates and may conduct interviews. We anticipate selecting a consultant at the beginning of November. The selected consultant must receive approval from the ECICOG Board of Directors before a contract can be executed. ECICOG reserves the right to reject any or all proposals or to waive minor irregularities in said proposal and reserves the right to negotiate minor deviations to the proposal with the successful consultant. ECICOG reserves the right to award a contract to the Request for Proposals SS4A Comprehensive Safety Action Plan firm that presents the proposal which, in the sole judgment of ECICOG and the Eastern Iowa Tri-Region partners, best accomplishes the desired results. The RFP does not commit ECICOG to award a contract, pay any costs incurred in the preparation of the contract in response to this request, or procure or contract for services or supplies. All proposals received shall be considered public record, under Iowa Code Chapter 22.

VII. *Proposal Content and Format*

The purpose of the proposal is to demonstrate the qualifications, competence, and capacity of the consultant seeking to provide comprehensive services specified herein for ECICOG, in conformity with the requirements of the RFP.

The proposal should demonstrate the qualifications of the firm and its staff to undertake this project. It should also specify the proposed approach that best meets the RFP requirements. The proposal must address each of the service specifications under the Scope of Work and Performance Tasks.

At minimum, proposals shall include the following information:

- a. **Contact Information.** Name, phone number, email address, mailing address, and other contact information for the consultant's project manager.
- b. **Introduction and Executive Summary.** This section shall document the firm name, project manager's name and qualifications, and any major features that may differentiate this proposal from others, if any.
- c. **Work Plan and Project Approach Methodology. Proposals** shall include the following, at minimum:
 - i. Detailed work plan identifying the major tasks to be accomplished relative to the requested study tasks and expected product as outlined in this RFP.
 - ii. Timeline for completion of the requested services, including all public outreach and stakeholder meetings, identifying milestones for development of the project, and completion of individual tasks. Note that engagement activities shall include both in-person and virtual opportunities and must be held within the geographic area of each partnering agency.
 - iii. List of projects with similar scope, size, type, and complexity that the proposed project team has successfully completed.
 - iv. List of the proposed principal(s) who will be responsible for the work, proposed Project Manager, and project team members (with resumes).
 - v. Breakout of hours for each member of the team by major task area, and an overall indication of the level of effort (percentage of overall project team hours) allocated to each task.
 - vi. List of any subcontracted agencies, the tasks they will be assigned, the percentage of work to be performed, and the staff that will be assigned.
 - vii. List of client references for similar projects described within the RFP for ECICOG staff to contact at their own discretion.
 - viii. Disadvantaged Business Enterprise (DBE) participation documentation, if applicable.
 - ix. Ability of firm to meet required time schedules based on current and known future workload of the staff assigned to the project.

- d. **Attachments.** Review, complete, and submit the completed versions of the Attachments in section VIII. *General RFP Requirements* with the proposal.

VIII. General RFP Requirements

a. **Proposals.** All proposals must be clearly identified and marked with the appropriate project name. ECICOG will negotiate a contract for the project after the selection committee completes its final ranking. Negotiation will begin with the most qualified consultant. If ECICOG is unable to negotiate a contract for services, negotiations will be terminated and negotiations will begin with the next most qualified Consultant. This process will continue until a satisfactory contract has been negotiated.

b. **Debarment of Suspension Certification and Certification of Restriction on Lobbying.** See Exhibit B – Federal Clauses regarding Debarment of Suspension and Restriction on Lobbying.

c. **Respondent Qualifications.** Respondents must submit evidence that they have relevant experience and have previously delivered services similar to the requested services within this RFP.

d. **Disadvantaged Business Enterprise.** Pursuant to the US DOT policy and 49 CFR Part 23, ECICOG supports the participation of DBE businesses in the performance of contracts financed with federal funds under this RFP. Consultants shall make an effort to involve DBE businesses in this project. If the Consultant is a DBE, a statement that the business is certified DBE in Iowa shall be included within the proposal. If the Consultant intends to utilize a DBE to complete a portion of this work, a statement of the Subconsultant's certification shall be included. The percentage of the total proposed cost to be completed by the DBE shall be shown within the proposal.

e. **US DOT Policy Statement on Bicycle and Pedestrian Accommodations.** Consultants are advised to review and consider the US DOT Policy Statement on Bicycle and Pedestrian Accommodation issued in March of 2010 when developing written proposals.

IX. Additional Resources

Respondents are encouraged to review project planning resources on the SS4A website at <https://www.transportation.gov/grants/SS4A/resources> . Crash data can be accessed using the Iowa DOT Crash Analysis Tool at <https://icat.iowadot.gov/>.

X. Contractual Information

a. ECICOG reserves the right to reject any or all proposals or to award the contract to the next most qualified firm if the successful firm does not execute a contract within forty-five (45) days

after the award of the proposal. ECICOG shall not pay for any information contained in proposals obtained from participating firms.

b. ECICOG reserves the right to request clarification on any information submitted and additionally reserves the right to request additional information of one (1) or more applicants.

XI. Federal and State Funds

The services requested within this RFP will be partially funded with funds from the Federal Highway Administration (FHWA). As such, the services requested by this RFP will be subject to federal and state requirements and regulations. The services performed under any resulting agreement shall comply with all applicable federal, state, and local laws and regulations. In addition, a contract will be subject to the relevant requirements of 2 CFR 200.

XII. Title VI Assurances

Prospective consultants should be aware of contractual requirements regarding compliance with Title VI should they be selected pursuant to this RFP.

Exhibit A – Map of Project Study Area

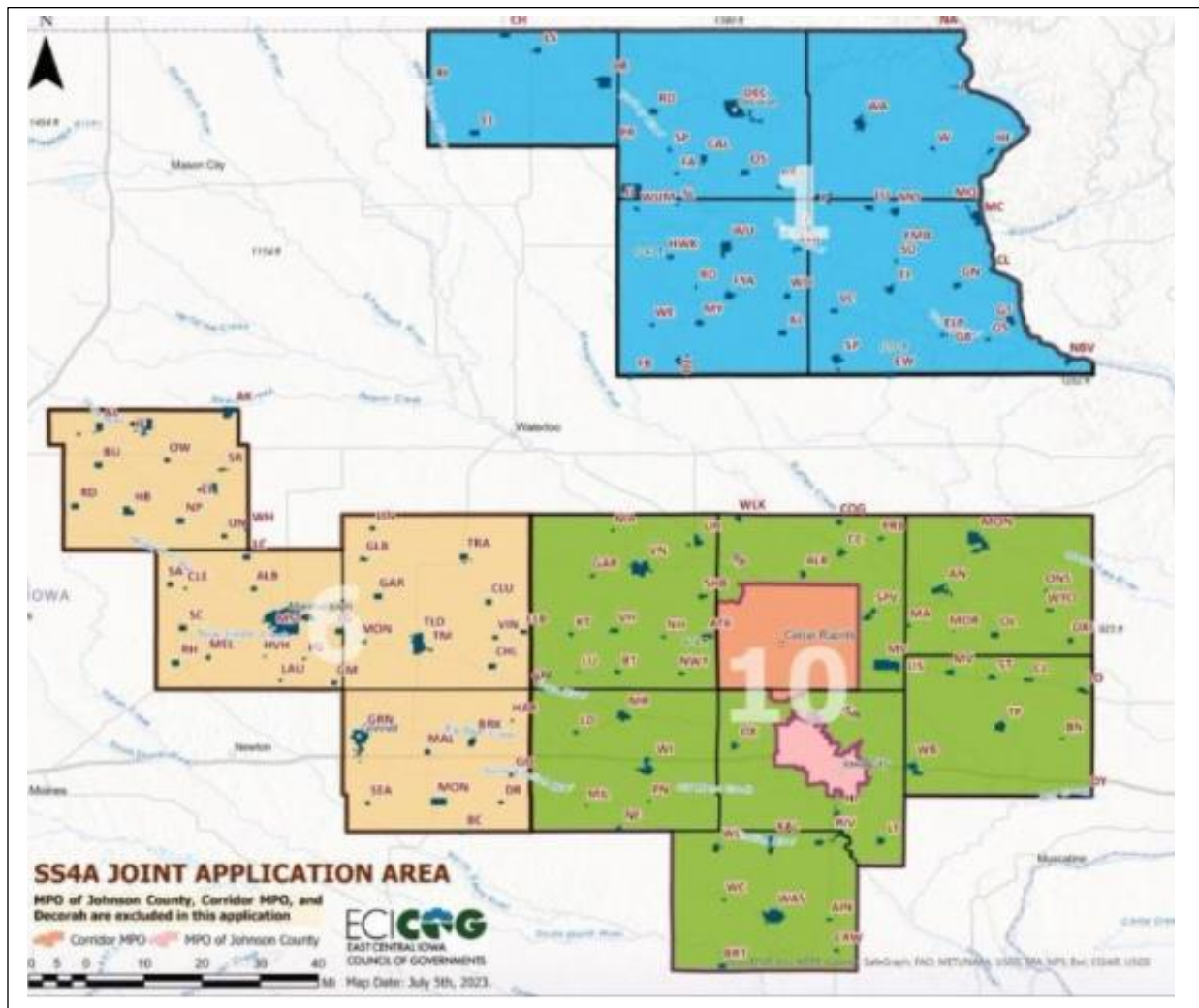


Exhibit B – Federal Clauses

Equal Employment Opportunity Clause – 41 CFR 60-1.4(a)

a) Government contracts. Except as otherwise provided, each contracting agency shall include the following equal opportunity clause contained in section 202 of the order in each of its Government contracts (and modifications thereof if not included in the original contract): During the performance of this contract, the contractor agrees as follows:

1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24,

1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Equal Employment Opportunity Clause – 2 CFR Part 200 Appendix II (C) (C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

Sanctions and Penalties for Breach of Contract – 2 CFR Part 200 Appendix II (A) (A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Termination for Cause and Convenience – 2 CFR Part 200 Appendix II (B) (B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

Rights to Inventions Made Under a Contract or Agreement – 2 CFR Part 200 Appendix II (F) (F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Debarment and Suspension – 2 CFR Part 200 Appendix II (H) (H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Byrd Anti-Lobbying Amendment – 2 CFR Part 200 Appendix II (I) (I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Exhibit C – List of Participating Cities

ECICOG (Region 10)

Benton County – Atkins, Belle Plaine, Blairstown, Garrison, Keystone, Luzerne, Mount Auburn, Newhall, Norway, Shellsburg, Urbana, Van Horne, Vinton

Cedar County – Bennett, Clarence, Durant, Lowden, Mechanicsville, Stanwood, Tipton, West Branch, Wilton

Iowa County – Ladora, Marengo, Millersburg, North English, Parnell, Victor, Williamsburg

Johnson County – Hills, Lone Tree, Oxford, Solon, Swisher, Shueyville

Jones County – Anamosa, Monticello, Olin, Onslow, Oxford Junction, Wyoming, Morely, Martelle

Linn County – Alburnett, Bertram, Central City, Coggon, Lisbon, Mount Vernon, Prairieburg, Springville, Walford (a portion is also in Benton County), Walker, (excluding Center Point, as they have their own plan)

Washington County – Crawfordsville, Coppock, Brighton, West Chester, Washington, Ainsworth, Riverside, Kalona, Wellman

Region 6 Resource Partners (Region 6)

Hardin County – Ackley, Alden, Buckeye, Eldora, Hubbard, Iowa Falls, New Providence, Owasa, Radcliffe, Steamboat Rock, Union, Whitten

Marshall County – Albion, Clemons, Ferguson, Gilman, Haverhill, Laurel, LeGrand, Liscomb, Marshalltown, Melbourne, Rhodes, St. Anthony, State Center

Poweshiek County – Brooklyn, Deep River, Grinnell, Guernsey, Hartwick, Malcom, Montezuma, Searsboro

Tama County – Chelsea, Clutier, Dysart, Elberon, Garwin, Gladbrook, Lincoln, Montour, Tama, Toledo, Traer, Vining

Upper Explorerland RPC (Region 1)

Allamakee County – Harpers Ferry, Lansing, New Albin, Postville, Waterville, Waukon

Clayton County – Clayton, Edgewood, Elkader, Elkport, Farmersburg, Garber, Garnavillo, Guttenburg, Luana, Marquette, McGregor, Monona, North Buena Vista, Osterdok, St. Olaf, Strawberry Point, Volga

Fayette County – Arlington, Clermont, Elgin, Fayette, Hawkeye, Maynard, Oelwein, Randalia, St. Lucas, Wadena, Waucoma, West Union, Westgate

Howard County – Chester, Cresco, Elma, Lime Springs, Protivin, Riceville (partial)

Winneshiek County – Calmar, Castalia, Fort Atkinson, Jackson Junction, Ossian, Ridgeway, Spillville (excluding Decorah, as they have their own plan)

Exhibit D – SS4A Self Certification Eligibility Worksheet



Safe Streets and Roads for All Self-Certification Eligibility Worksheet

Applicants should follow the instructions in the NOFO to correctly apply for a grant. See the [SS4A website](#) for more information.

Instructions: The purpose of this worksheet is to determine whether an applicant's existing plan(s) is substantially similar to an Action Plan for purposes of applying for an Implementation Grant or to conduct Supplemental Planning/Demonstration Activities only. Use of this worksheet is required. Applicants should not adjust the formatting or headings of the worksheet.

For each question below, answer "yes" or "no." If "yes," cite the specific page in your existing Action Plan or other plan(s) that corroborate your response, or cite and provide other supporting documentation separately.

An applicant is eligible to apply for an Action Plan Grant that funds supplemental action plan activities, or an Implementation Grant, only if the following two conditions are met:

- Answer "yes" to Questions **3 7 9**
- Answer "yes" to at least four of the six remaining Questions **1 2 4 5 6 8**

If both conditions are *not met*, an applicant is still eligible to apply for an Action Plan Grant that funds creation of a new Action Plan.

Lead Applicant:

UEI:

1 Are both of the following true?

☐ YES

☐ NO

If yes, provide documentation:

- Did a high-ranking official and/or governing body in the jurisdiction publicly commit to an eventual goal of zero roadway fatalities and serious injuries?
- Did the commitment include either setting a target date to reach zero, OR setting one or more targets to achieve significant declines in roadway fatalities and serious injuries by a specific date?

2 To develop the Action Plan, was a committee, task force, implementation group, or similar body established and charged with the plan's development, implementation, and monitoring?

☐ YES

☐ NO

If yes, provide documentation:

3 Does the Action Plan include all of the following?

☐ YES

☐ NO

If yes, provide documentation:

- Analysis of existing conditions and historical trends to baseline the level of crashes involving fatalities and serious injuries across a jurisdiction, locality, Tribe, or region;
- Analysis of the location where there are crashes, the severity, as well as contributing factors and crash types;
- Analysis of systemic and specific safety needs is also performed, as needed (e.g., high risk road features, specific safety needs of relevant road users; and,
- A geospatial identification (geographic or locational data using maps) of higher risk locations.



Safe Streets and Roads for All Self-Certification Eligibility Worksheet

4 Did the Action Plan development include all of the following activities?

- Engagement with the public and relevant stakeholders, including the private sector and community groups;
- Incorporation of information received from the engagement and collaboration into the plan; and
- Coordination that included inter- and intra-governmental cooperation and collaboration, as appropriate.

☐ YES

☐ NO

If yes, provide documentation:

5 Did the Action Plan development include all of the following?

- Considerations of equity using inclusive and representative processes;
- The identification of underserved communities through data; and
- Equity analysis, in collaboration with appropriate partners, focused on initial equity impact assessments of the proposed projects and strategies, and population characteristics.

☐ YES

☐ NO

If yes, provide documentation:

6 Are both of the following true?

- The plan development included an assessment of current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize safety; and
- The plan discusses implementation through the adoption of revised or new policies, guidelines, and/or standards.

☐ YES

☐ NO

If yes, provide documentation:

7 Does the plan identify a comprehensive set of projects and strategies to address the safety problems in the Action Plan, time ranges when projects and strategies will be deployed, and explain project prioritization criteria?

☐ YES

☐ NO

If yes, provide documentation:

8 Does the plan include all of the following?

- A description of how progress will be measured over time that includes, at a minimum, outcome data.
- The plan is posted publicly online.

☐ YES

☐ NO

If yes, provide documentation:

9 Was the plan finalized and/or last updated between 2018 and June 2023?

☐ YES

☐ NO

If yes, provide documentation:

