



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

**Executive Committee Meeting Agenda
Zoom Meeting**

4:30 pm July 30, 2020

700 16th Street NE, Suite 301

Cedar Rapids, Iowa 52402

1. Call to Order
 - a. Approve Agenda
2. Approve Minutes of June 25, 2020 meeting
3. Financial Report
 - a. Approve Financial Statements
 - b. Approve Expenditures
4. Discussion/Presentations
 - a. Committee Member Updates
5. Adjourn - Next Meeting: August 27, 2020

MINUTES

East Central Iowa Council of Governments
Executive Committee Zoom Meeting 4:30 p.m. –July 30, 2020
ECICOG Offices – 700 16th Street NE, Suite 301, Cedar Rapids

MEMBERS PRESENT

Brent Hinson-City of Washington
Vicki Pope-Iowa County Supervisor
Don Gray-Mayor of Central City
Kathleen VanSteenhuysen-Benton County Citizen
Jon Zirkelbach-Jones County Supervisor

MEMBERS ABSENT -none

OTHERS PRESENT-none

STAFF PRESENT

Karen Kurt- Executive Director
Gina Peters-Executive Assistant

1. Call to Order

Meeting called to order by Chairperson Hinson at 4:31 p.m.

a. Approve Agenda

M/S/C (Pope/Van Steenhuyse) to approve the agenda as presented. All ayes.

2. Approve Minutes

M/S/C (Zirkelbach/Gray) to approve the minutes from the June 25, 2020 meeting. All ayes.

3. Financial Report

a. Approve Financial Statements

Kurt gave an overview of the June financials. She noted July will have an influx of cash due to the annual assessments. She said the email she sent out regarding the EDA funds being awarded was actually the RLF, not the EDA CARES planning funds. She expects to hear soon on the planning fund award. Kurt noted her final moving expenses are included on her travel claim and noted they will be paid to her on her August 15th payroll check.

Hinson asked for the status for staffing the new positions. Kurt noted she has been interviewing for both positions and has extended an offer letter for the senior planner position contingent on receiving the EDA CARES planning funds. She mentioned possibly creating another temporary position. Discussion followed.

M/S/C (Gray/Pope) to receive and file the June financial statements for audit. All ayes.

b. Approve Expenditures

M/S/C (Van Steenhuyse/Zirkelbach) to approve the list of expenditures as presented. All ayes.

4. Discussions/Presentations

a. Committee Member Updates

Van Steenhuyse wanted to make sure a thank you was extended to Tracey Achenbach for helping the City of Vinton apply for a homebuyer assistance grant. She said Achenbach went above and beyond to make sure the grant was submitted.

Hinson said Washington County recently lost ECICOG Board Member David Collins due to COVID-19. He worked at WEDG for two years and was a great asset to the community and will be missed.

5. Adjourn – Next Meeting: August 27, 2020

The meeting adjourned at 4:47 p.m.

Jon Zirkelbach, Secretary