

MINUTES

East Central Iowa Council of Governments
Board Meeting 1:30 p.m., August 29, 2019
700 16th Street NE, Suite 301, Cedar Rapids, Iowa

MEMBERS PRESENT

Kathleen VanSteenhuysen-Benton County Citizen
Bob Yoder-Washington County Supervisor
Darrin Gage-Linn County Citizen
Les Beck-Linn County Planning & Development
Rod Sullivan-Johnson County Supervisor
Jon Zirkelbach-Jones County Supervisor
Vicki Pope-Iowa County Supervisor
Kevin Heitshusen-Iowa County Supervisor
Tracy Seeman-Benton County Supervisor
Sara Buck-City of Cedar Rapids
Brent Hinson-City of Washington
Randy Laubscher-Johnson County Citizen
Tony Hocamp-Iowa County Citizen
Mark Prentice-City of Solon
Dave Fish-City of Belle Plaine
Don Gray-Mayor of Central City

MEMBERS ABSENT

Derek Lumsden-Jones County Citizen
David Collins-Washington County Citizen
Jon Green-City of Lone Tree
Ben Rogers-Linn County Supervisor
Betty Weimer-City of Anamosa

ALTERNATES PRESENT - none

OTHERS PRESENT

Terry Bergen-Linn County Mobility Coordinator
Kelly Schneider-Johnson County Mobility Coordinator

STAFF PRESENT

Mary Rump-Interim Executive Director
Gina Peters-Executive Assistant
Alicia Presto-Planner/Iowa Waste Exchange
Jennifer Fencl- Environmental Services Director
Natalie Fraehlich-Public Information Specialist
Tracey Achenbach-Housing Director
Chad Sands-Community Development Director
Brock Grenis-Transit Administrator
John Bruce-Iowa Waste Exchange
Mark Culver-Housing Specialist
Robyn Jacobson-Contract Manager
Tom Gruis-Planner

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Van Steenhuyse at 1:32 p.m.

- .1 Recognition of Alternates** - None
- .2 Public Discussion** -None
- .3 Approval of Agenda**

M/S/C (Yoder/Gray) to approve the agenda as written. All ayes.

2.0 ROUTINE MATTERS

.1 Approval of Minutes

M/S/C (Sullivan/Pope) to approve the minutes of the June 27, 2019 meeting as presented. All ayes.
(Buck joined the meeting at this time.)

.2 Budget Reports/Balance Sheets

Rump gave an overview of the July financial statements. She noted the year-end June financial statements were included as information only.

M/S/C (Sullivan/Yoder) to receive and file the July financial statements for audit. All ayes.

3.0 AGENCY REPORTS

.1 Director's Report

Rump stated the FY19 audit will begin on September 25. She noted Karen Kurt has stopped in the office a few times and has been working on outfitting her office. Rump said she was putting together some information sheets to help with the transition and an email address has been set up for Karen: Karen.kurt@ecicog.org

.2 Community Development Report

Sands said the annual City Clerk's Workshop will be held next Wednesday in Hiawatha. He noted he will be submitting a CDBG application for a water project for the City of Parnell by October 1. He also stated he is working with the City of Anamosa on a downtown revitalization grant that will be submitted by April 1, 2020.

.3 Housing Report

Achenbach noted she attended a CDBG housing training with Mark last week. She said the state is looking to move away from funding comprehensive owner-occupied rehab projects and looking to break it into specific activities such as roof and gutter repair only.

.4 Transportation Report

Rump said the Transportation Alternative Program (TAP) and Surface Transportation Block Grant (STBG) applications will be sent out next Tuesday. She noted a mandatory pre-application workshop will be held on October 16. Details and applications are also available on the ECICOG website.

Grenis gave an update on the Public Transit Infrastructure Grant (PTIG) project for Benton County and noted he went to look at the property where the transit facility will be built.

Grenis said the IDOT recently conducted a compliance review for CorridorRides. A letter outlining the results from the review is included in the packet beginning on page 23.

Grenis said a 380 Express survey may lead to route changes in the near future.

.5 Environmental Services Report

Fencil said the Summer Reading Program was complete and a total of 20 programs were provided to libraries in the region.

She gave an update on watershed projects and noted a Cover Crop Field Day was hosted by the Indian Creek Watershed Management Authority on August 14.

Staff is working with Johnson County to apply for funds to buyout and demo homes in the floodway.

.6 Program Spotlight: Introduction to CorridorRides' Mobility Management

Terry Bergan, Linn County Mobility Coordinator and Kelly Schneider, Johnson County Mobility Coordinator presented on their programs and answered questions.

4.0 STRATEGIC DECISION-MAKING CONSIDERATIONS

Van Steenhuyse thanked Rump and the staff for keeping the office afloat during the transition.

Van Steenhuyse said at the June 6 executive committee meeting, the committee voted to offer the interim director position to Mary Rump for an indefinite length of time until a new director is in place and she would be compensated at the same salary Doug Elliott would have been as of July 1, 2019. She asked for the full board to approve.

M/S/C (Gage/Sullivan) to approve the executive committee's recommendation authorizing Mary Rump as interim director and receiving the same salary as Doug Elliott as of July 1 through Karen Kurt's start date. All ayes.

Van Steenhuyse reported Elliott has accepted a position that has taken him to work in Puerto Rico.

5.0 COMMITTEE REPORTS

.1 Executive Committee

M/S/C (Yoder/Gray) to approve the minutes of the July 25, 2019 meeting as presented. All ayes.

.2 Solid Waste Technical Advisory Committee- information only

6.0 OLD BUSINESS

.1 Approval of Expenditures

M/S/C (Gage/Sullivan) to approve the list of expenditures as presented. All ayes.

7.0 NEW BUSINESS

.1 Board Member Reports

Various topics were discussed.

8.0 NEXT MEETING: September 26, 2019

Van Steenhuyse adjourned the meeting at 3:07 p.m. All ayes.

Don Gray, Secretary