

ECICOG Electronics Management RFP Questions & Answers

Updated 4/26/2022

Question

What is the current pricing structure?

Answer

Cedar Rapids/Linn County Solid Waste Agency and Iowa City Landfill and Recycling Center

- Charges
 - CRT Monitors & Televisions (all sizes): \$0.22/lb.
 - Console & Projection Televisions: \$20.00 each
- Credits
 - PC's (tower and desktop): \$2.00 each
 - Laptops: \$1.00 each

All other items taken at no charge.

Benton, Iowa, Jones, and Tama County Landfill

- Charges
 - CRT Monitors & Televisions (all sizes): \$0.25/lb.
 - Console & Projection Televisions: \$20.00 each
- Credits
 - PC's (tower and desktop): \$2.00 each
 - Laptops: \$1.00 each
 - Any tablets (iPad or similar) with unbroken screens working or not: \$5 each

All other items taken at no charge.

Question

Which sites have indoor storage and which sites need a trailer?

Answer

Facility	Storage Capability
Benton County Landfill	Need trailer
Cedar Rapids/Linn County Solid Waste Agency	Indoor storage
Iowa City Landfill	Indoor storage
Iowa County Landfill	Indoor storage
Jones County Transfer Station	Need trailer
Tama County Landfill	Indoor storage

Question

Will the e-waste be packaged in gaylord boxes or pallets prior to pick-up?

Answer

Facility	Current Packaging
Benton County Landfill	Placed in a trailer, one layer high, with no gaylords/pallets
Cedar Rapids/Linn County Solid Waste Agency	Heavy duty poly boxes (owned by Agency and returned by current vendor) and gaylords/pallets to supplement, as needed
Iowa City Landfill	Gaylords/pallets and pallets wrapped in film for large TVs
Iowa County Landfill	Small items in gaylords and large items on pallets
Jones County Transfer Station	Placed in a trailer, one layer high, with no gaylords/pallets
Tama County Landfill	Small items in gaylords and large items on pallets

Question

Do all sites need gaylords/pallets? How many gaylords/pallets can each facility hold that have indoor space?

Answer

Facility	Gaylords/Pallets
Benton County Landfill	Currently do not use
Cedar Rapids/Linn County Solid Waste Agency	Gaylords/pallets needed to supplement heavy duty poly boxes (owned by Agency and returned by vendor); indoor space can hold up to 24 boxes/gaylords/pallets at a time but prefer to not accumulate that much e-waste
Iowa City Landfill	Need 12 at a time; indoor space can hold 12 gaylords/pallets
Iowa County Landfill	Need 10 – 15 at a time; indoor space can hold up to 6 gaylords/pallets
Jones County Transfer Station	Currently do not use
Tama County Landfill	Need 12 – 15 at a time; may consider storing up to 26 gaylords/pallets

Question

Which sites have forklifts available for loading?

Answer

Facility	Forklift
Benton County Landfill	No
Cedar Rapids/Linn County Solid Waste Agency	Yes
Iowa City Landfill	Yes
Iowa County Landfill	No
Jones County Transfer Station	No
Tama County Landfill	Yes

Question

Which sites are semi-accessible?

Answer

Facility	Semi-Accessible
Benton County Landfill	Yes
Cedar Rapids/Linn County Solid Waste Agency	Yes
Iowa City Landfill	Yes
Iowa County Landfill	Yes
Jones County Transfer Station	Yes
Tama County Landfill	Yes

Question

What is the approximate weight of loads or pallet average?

Answer

Facility	Average Weight of Load
Benton County Landfill	Average load 700 lbs.
Cedar Rapids/Linn County Solid Waste Agency	5,680 lbs.
Iowa City Landfill	3,000 – 5,000 lbs.
Iowa County Landfill	3,000 – 5,500 lbs.
Jones County Transfer Station	Information not available
Tama County Landfill	Information not available

Question

Will the e-waste be sorted into categories, mixes, etc.? If yes, what are the sort categories?

Answer

Facility	Current Sorting and Categories
Benton County Landfill	None
Cedar Rapids/Linn County Solid Waste Agency	CRTs, flat screen TVs, small TVs, and small electronics; willing to adjust, if needed
Iowa City Landfill	None; willing to adjust, if needed
Iowa County Landfill	None besides separating large items on pallets
Jones County Transfer Station	None
Tama County Landfill	None

Question

Will LCDs be mixed with CRTs?

Answer

Facilities are generally willing to adjust if the request is feasible for staff/site capabilities. Current practices are included in the table below.

Facility	LCDs Mixed with CRTs
Benton County Landfill	Yes
Cedar Rapids/Linn County Solid Waste Agency	No
Iowa City Landfill	Yes
Iowa County Landfill	Yes
Jones County Transfer Station	Yes
Tama County Landfill	Yes

Question

Will any sites request pick-up with less than a semi-load (26 pallets)?

Answer

Facility	Require Pick-up Less than Semi-Load
Benton County Landfill	Yes
Cedar Rapids/Linn County Solid Waste Agency	Yes; can store up to 24 gaylords/pallets but prefer to not store that much e-waste
Iowa City Landfill	Yes
Iowa County Landfill	Yes
Jones County Transfer Station	Yes
Tama County Landfill	Yes; may consider 26 gaylords/pallets storage

Question

Are there loading docks at each of the locations?

Answer

Facility	Loading Dock
Benton County Landfill	No
Cedar Rapids/Linn County Solid Waste Agency	Yes
Iowa City Landfill	No
Iowa County Landfill	No
Jones County Transfer Station	No
Tama County Landfill	No

Question

At the Benton, Iowa, Jones, and Tama County Landfill, how often do you request pick-up?

Answer

On average, pick-up is requested monthly with the current vendor and storage arrangements.

Question

What is the current contractor at each of the locations?

Answer

All locations currently work with Midwest Electronic Recovery in Walford, IA.

Question

Could we get a historical breakdown of material by weight from each of the pick-up locations?

Answer

The annual total provided in the RFP document, Table 3 on page 3, represents a relatively consistent amount per facility compared to recent years.

Question

Is certification such as R2 or BAN required? Is any preference given to an organization that does hold a nationally recognized certification, such as R2 and/or e-Steward?

Answer

The previous RFP for the ECICOG Solid Waste Planning Area required that vendors have a certification to submit a proposal. Certification is not required to submit a proposal for this RFP. We only ask that you provide information if you do have a certification or are in the process of receiving a certification.

Selection criteria is provided in the RFP document on page 8. Certification may be considered in the qualifications and experience discussion but will not be the primary deciding factor.

Question

Would a letter of credit be an acceptable alternative to a performance bond?

Answer

Facility	Letter of Credit
Benton County Landfill	Yes
Cedar Rapids/Linn County Solid Waste Agency	Yes
Iowa City Landfill	Currently checking with City legal staff
Iowa County Landfill	Yes
Jones County Transfer Station	Yes
Tama County Landfill	Yes

Question

With a 3-year contract, is there an opportunity for an annual review with the possibility of pricing adjustment based upon fluctuations of commodities or fuels?

Answer

In general, the facilities included in this RFP need to budget for recycling programs several months in advance because they are public entities. Anticipated increases during the 3-year contract, if applicable, should be included in proposals for this RFP. If a potential annual increase is proposed, a cap on the potential increase is preferred.

Question

Will each participating member have chosen their vendor within 30 days of contract execution so that bonds are created and paid for with a non-contracting agency?

Answer

The goal is to choose a contractor by June 1, 2022. There will be flexibility in securing a bond, if needed.